

Risk Assessment – Grass Sledges

Date: September 2024

Potential Hazard	Who is at Risk	Likelihood	Severity	Risk Rating	Preventative Measures
Slip, trips, falls, bumps and grazes	Participants	3	2	6 LOW	<ul style="list-style-type: none"> - Participants briefed at beginning of session; behaviour monitored throughout. - Ability of group assessed by leader prior to taking part. - Activity course must be supervised by responsible adult/s. - Participants must be wearing appropriate clothing for the activity; flat shoes that are tied on their feet. - A first aider and first aid kit must be on hand (one can be requested from the office if needed.)
Lifting & moving sledges	Participants	2	1	2 LOW	<ul style="list-style-type: none"> - Sledges to be moved carefully by more than 1 person if necessary. - Centre Manager to unload sledges from activity cupboard for groups.
Collisions: with sledges, objects or other people	Participants	2	2	4 LOW	<ul style="list-style-type: none"> - Participants must wait for a clear run down the slope before setting off. - Participants to walk back up the side of the slope. - All participants to be shown how to operate brakes before first run. - Leaders to be vigilant with good group control.
Moving parts: trapping fingers	Participants	2	2	4 LOW	<ul style="list-style-type: none"> - Participants to keep hands inside sledge when riding. - Participants advised to sit upright in sledge.
Equipment failure, inappropriate use of equipment	Participants	1	3	3 LOW	<ul style="list-style-type: none"> - Centre Manager to maintain & check equipment before & after each use. - Broken sledges to be reported to Centre staff & taken out of service. - Participants to follow operating instructions & refrain from inappropriate behaviour.

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Adverse Weather – Lightning, high winds & wet weather etc	Participants	1	4	4 LOW	<ul style="list-style-type: none"> - Anyone working outside must seek shelter if weather is becoming a risk, including thunder & lightning, high winds or heavy rain - Extreme caution should be taken in areas where trees increase the risk from wind due to falling debris - Group to wear appropriate clothing for the weather and activity - Group should monitor the weather and adjust their activity engagement accordingly
Existing medical condition	Participants	2	3	6 LOW	<ul style="list-style-type: none"> - Leaders to ensure the appropriate health & parental consent forms are used. - Ensure necessary medication available if needed. - Ensure all leaders are aware of the OAC's accident/emergency procedures. - Group to have access to a mobile phone.
<p>Operating Notes:</p> <p>Participants to wear flat shoes secured to their feet, long trousers & long sleeves</p>					

Signed:

On behalf of:

Date:

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Likelihood of Occurrence	Severity of Outcome				
	1 Negligible	2 Slight	3 Moderate	4 Severe	5 Very Severe
1 Very Unlikely	LOW (1)	LOW (2)	LOW (3)	LOW (4)	LOW (5)
2 Unlikely	LOW (2)	LOW (4)	LOW (6)	MEDIUM (8)	MEDIUM (10)
3 Possible	LOW (3)	LOW (6)	MEDIUM (9)	HIGH (12)	HIGH (15)
4 Probable	LOW (4)	MEDIUM (8)	HIGH (12)	HIGH (16)	HIGH (20)
5 Very Likely	LOW (5)	MEDIUM (10)	HIGH (15)	HIGH (20)	HIGH (25)

Likelihood of occurrence X Severity of outcome = Risk Rating

Example:

Likelihood (possible 3) X Severity (Moderate 3) = Risk Rating (Medium 9)