

Whiteley Woods OAC



Risk Assessment – Nightline

Date: September 2024

Potential Hazard	Who is at Risk	Likelihood	Severity	Risk Rating	Preventative Measures
Equipment failure	Participants	2	1	2 LOW	<ul style="list-style-type: none"> - Course must be checked prior to use by staff member - Regular safety checks & maintenance must be carried out and recorded - Vegetation must be kept under control - Blindfolds to be cleaned regularly
Collision with objects or other participants	Participants	2	1	2 LOW	<ul style="list-style-type: none"> - Safety briefing to be given to participants - Leaders must be vigilant and maintain good group control (inappropriate behaviour must not be tolerated & participants to be removed from activity) - Communication to be encouraged between participants with adequate spacing between each one
Uneven ground causing slips, trips & falls	Participants	4	1	4 LOW	<ul style="list-style-type: none"> - Safety briefing to be given to participants - Appropriate footwear to be worn which is securely attached to the feet (wellies, flip-flops etc not permitted) - Leaders must be vigilant and maintain good group control (inappropriate behaviour must not be tolerated & participants to be removed from activity)
Adverse Weather – Lightning, high winds & wet weather	Participants, Guests	1	4	4 LOW	<ul style="list-style-type: none"> - Activity not to be undertaken in heavy rain due to wooden elements becoming slippery when wet - All staff must follow the RoSPA 30/30 rule for lightning (on-duty manager will inform group if activity is to be abandoned) - If lightning occurs suddenly then the group should vacate the area immediately - During high winds the activity will be cancelled to prevent injuries from falling branches. The on-duty manager will make this decision before the session
Wandering off course	Participants	2	1	2 LOW	<ul style="list-style-type: none"> - Leaders must be vigilant and maintain good group control - Participants must follow the rope and not wander off if they drop the rope - Communication to be encouraged
Cuts, scrapes & grazes caused by rope, vegetation and obstacles	Participants	3	1	3 LOW	<ul style="list-style-type: none"> - Appropriate clothing to be worn: long sleeves, long trousers & shoes that attach securely to feet. To help prevent cuts & grazes - Leaders must be vigilant and maintain good group control - Vegetation must be kept under control

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					- Regular safety checks & maintenance of activity area & equipment carried out & extra checks to be done before use
Existing medical condition	Participants	2	3	6 LOW	<ul style="list-style-type: none"> - Leaders to ensure the appropriate health & parental consent forms are used. - Ensure necessary medication available if needed. - Ensure all leaders are aware of the OAC's accident/emergency procedures. - Group to have access to a mobile phone.
Operating Notes:					

Signed:

On behalf of:

Date:

Likelihood of Occurrence	Severity of Outcome				
	1 Negligible	2 Slight	3 Moderate	4 Severe	5 Very Severe
1 Very Unlikely	LOW (1)	LOW (2)	LOW (3)	LOW (4)	LOW (5)
2 Unlikely	LOW (2)	LOW (4)	LOW (6)	MEDIUM (8)	MEDIUM (10)
3 Possible	LOW (3)	LOW (6)	MEDIUM (9)	HIGH (12)	HIGH (15)
4 Probable	LOW (4)	MEDIUM (8)	HIGH (12)	HIGH (16)	HIGH (20)
5 Very Likely	LOW (5)	MEDIUM (10)	HIGH (15)	HIGH (20)	HIGH (25)

Likelihood of occurrence X Severity of outcome = Risk Rating

Example:

Likelihood (possible 3) X Severity (Moderate 3) = Risk Rating (Medium 9)