

## Risk Assessment – Nightline

Date: September 2024

Potential Hazard	Who is at Risk	Likelihood	Severity	Risk Rating	Preventative Measures
Equipment failure	Participants	2	1	2 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Course must be checked prior to use by staff member</li> <li>- Regular safety checks &amp; maintenance must be carried out and recorded</li> <li>- Vegetation must be kept under control</li> <li>- Blindfolds to be cleaned regularly</li> </ul>
Collision with objects or other participants	Participants	2	1	2 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Safety briefing to be given to participants</li> <li>- Leaders must be vigilant and maintain good group control (inappropriate behaviour must not be tolerated &amp; participants to be removed from activity)</li> <li>- Communication to be encouraged between participants with adequate spacing between each one</li> </ul>
Uneven ground causing slips, trips & falls	Participants	4	1	4 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Safety briefing to be given to participants</li> <li>- Appropriate footwear to be worn which is securely attached to the feet (wellies, flip-flops etc not permitted)</li> <li>- Leaders must be vigilant and maintain good group control (inappropriate behaviour must not be tolerated &amp; participants to be removed from activity)</li> </ul>
Adverse Weather – Lightening, high winds & wet weather	Participants, Guests	1	4	4 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Activity not to be undertaken in heavy rain due to wooden elements becoming slippery when wet</li> <li>- All staff must follow the RoSPA 30/30 rule for lightning (on-duty manager will inform group if activity is to be abandoned)</li> <li>- If lightning occurs suddenly then the group should vacate the area immediately</li> <li>- During high winds the activity will be cancelled to prevent injuries from falling branches. The on-duty manager will make this decision before the session</li> </ul>
Wandering off course	Participants	2	1	2 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Leaders must be vigilant and maintain good group control</li> <li>- Participants must follow the rope and not wander off if they drop the rope</li> <li>- Communication to be encouraged</li> </ul>
Cuts, scrapes & grazes caused by rope, vegetation and obstacles	Participants	3	1	3 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Appropriate clothing to be worn: long sleeves, long trousers &amp; shoes that attach securely to feet. To help prevent cuts &amp; grazes</li> <li>- Leaders must be vigilant and maintain good group control</li> <li>- Vegetation must be kept under control</li> </ul>

## Whiteley Woods OAC



					<ul style="list-style-type: none"> <li>- Regular safety checks &amp; maintenance of activity area &amp; equipment carried out &amp; extra checks to be done before use</li> </ul>
Existing medical condition	Participants	2	3	6 <b>LOW</b>	<ul style="list-style-type: none"> <li>- Leaders to ensure the appropriate health &amp; parental consent forms are used.</li> <li>- Ensure necessary medication available if needed.</li> <li>- Ensure all leaders are aware of the OAC's accident/emergency procedures.</li> <li>- Group to have access to a mobile phone.</li> </ul>
Operating Notes:					

Signed: .....

On behalf of: .....

Date: .....

Likelihood of Occurrence	Severity of Outcome				
	1 Negligible	2 Slight	3 Moderate	4 Severe	5 Very Severe
1 Very Unlikely	LOW (1)	LOW (2)	LOW (3)	LOW (4)	LOW (5)
2 Unlikely	LOW (2)	LOW (4)	LOW (6)	MEDIUM (8)	MEDIUM (10)
3 Possible	LOW (3)	LOW (6)	MEDIUM (9)	HIGH (12)	HIGH (15)
4 Probable	LOW (4)	MEDIUM (8)	HIGH (12)	HIGH (16)	HIGH (20)
5 Very Likely	LOW (5)	MEDIUM (10)	HIGH (15)	HIGH (20)	HIGH (25)

**Likelihood of occurrence X Severity of outcome = Risk Rating**

Example:

Likelihood (possible 3) X Severity (Moderate 3) = Risk Rating (Medium 9)